## **CLASS ATTENDANCE**

The university strongly encourages class attendance and participation as a means to acquire knowledge but does not maintain an institution-wide attendance policy. Faculty members are responsible for establishing the attendance and participation policy for each course and outlining if and when make-up work will be accepted. Notification of attendance and participation requirements should be available at the start of each semester via the course syllabus. Students may request make-up consideration for valid and verifiable reasons, such as illness, death in the immediate family, legal proceedings, or participation in universitysponsored activities. Students participating in university-sponsored activities are responsible for obtaining a written explanation for their absence from the faculty/staff member responsible for the activity. In all cases, students are encouraged to notify the faculty member of the course(s) in advance of any absence. Faculty are required to submit initial attendance verification to the Records and Admissions Office by the census date for each part of term. Failure to attend or participate in a course may also negatively affect a student's financial aid eligibility.

## Important information for Pregnant and/or Parenting Students

A&M—Central Texas supports students who are pregnant and/or parenting. In accordance with requirements of Title IX and related guidance from U.S. Department of Education's Office of Civil Rights, the dean of Student Affairs' Office can assist students who are pregnant and/or parenting in seeking accommodations related to pregnancy and/or parenting. Students should seek out assistance as early in the pregnancy as possible. For more information, please visit the Student Affairs (https://www.tamuct.edu/student-affairs/) web page. Students may also contact the institution's Title IX coordinator. If you would like to read more about these requirements and guidelines online, please visit the website https://www2.ed.gov/about/offices/list/ocr/docs/dcl-knowrights-201306-title-ix.html.

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex and gender—including pregnancy, parenting, and all related conditions. A&M—Central Texas is able to provide flexible and individualized reasonable accommodation to pregnant and parenting students. All pregnant and parenting students should contact the associate dean in the Division of Student Affairs at (254) 501-5909 to seek out assistance. Students may also contact the University's Title IX coordinator.