

# REFUNDS

Students who pay tuition and fees in full and withdraw from the university will receive a refund based on the refund schedule below. Students paying on an installment basis who withdraw from the university will be required to pay the balance of fees due in accordance with this schedule. The refund schedule is as follows:

## Session 10 weeks or greater

Prior to 1st class day	100%
1st, 2nd, 3rd, 4th, 5th class day	80%
6th, 7th, 8th, 9th, 10th class day	70%
11th, 12th, 13th, 14th, 15th class day	50%
16th, 17th, 18th, 19th, 20th class day	25%
After the 20th class day	0%

## Session greater than 5 weeks and less than 10 weeks

Prior to 1st class day	100%
1st, 2nd, 3rd class day	80%
4th, 5th, 6th class day	50%
After the 6th class day	0%

## Sessions 5 weeks or less

Prior to 1st class day	100%
1st class day	80%
2nd class day	50%
After the 2nd class day	0%

## Withdrawing from All Courses at the University

The effective withdrawal date is the date the withdrawal is reported to and recorded in the Records and Admissions Office. This is the date used to calculate refunds.

## Dropped Classes

The effective drop date is the date that a course drop is recorded in the Records and Admissions Office. If a course is dropped on or before the census date for the appropriate session, the student will be refunded for the tuition and fees associated with that course. If a course is dropped after the appropriate census date, the student will not receive a refund.

Census dates for various length sessions are as follows:

Length of Class in Weeks	Official Census Date	Last Date to Drop or Withdraw with a "Q" or "W"
3 weeks	Second class day	Friday of second week
4 or 5 weeks	Fourth class day	Friday of third week
6, 7, or 8 weeks	Sixth class day	Friday of sixth week
9, 10, or 11 weeks	Seventh class day	Friday of seventh week
12, 13, or 14 weeks	Ninth class day	Friday of tenth week
15 - 16 weeks	Twelfth class day	Friday of eleventh week

**Special notes:** For refund purposes, class days are determined by the calendar, not by the number of class meetings. As an example, if a

semester starts on Monday, then Thursday of that week is considered the fourth class day for all classes.

The A&M-Central Texas' refund policy is established in accordance with the mandates of the State of Texas.

## Conditions of Refunds

Refunds of tuition and fees paid by a sponsor, donor, or scholarship available through the university are made to the funding source, rather than to the student who has withdrawn. All student services and privileges are terminated when a student withdraws or graduates from the university.

## Nonrefundable Fees

Fees required for special courses, parking, testing fees, installment plans, reinstatement fees, late payment, graduation, or late registration are nonrefundable.